

## Rayleigh Town Museum Management Group

### Agenda



Meeting to be held at the Rayleigh Town Museum

Thursday 19<sup>th</sup> December 2019 - 7.15pm for 7.30pm start



1. In Attendance
2. Apologies for absence - Karen , Gemma
3. Minutes of the last meeting
4. Matters arising
5. Verbal Sub Committee updates
6. Museum Diary
7. Volunteer Hours
8. Sub committee updates
9. A O B
10. Date of next meeting Thursday 30<sup>th</sup> January 2020 - 7.15pm for 7.30pm