

Rayleigh Town Museum

Patron: The Right Honourable Mark Francois MP
Charitable Incorporated Organisation Reg. No. 1159405



Mike Davies
Rayleigh Town Museum
1st Floor
91 High Street
Rayleigh
SS6 7EJ
01268 773535
Email: chairman@rayleightownmuseum.co.uk

Volunteer Application Form

Name: _____

Phone: _____ Mobile: _____

Address: _____

Email: _____

Skills and experience

Please give brief details of your skills and experience that might be useful. This can include your employment background, previous volunteering, relevant training etc.

Background and interests

Please give brief details. This can include hobbies, interests:

Please tick the areas that you are interested in:

(Please note that access to the Museum is by lift and the opening days & times are Wednesday, Friday, Saturday & Sunday from 10am to 4pm)

Steward		Cataloguing		Research		Press Officer		Other	
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When can you volunteer? Please tick the times below that apply

Daytime		Evening		Weekdays		Weekends	
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Any other information you'd like to give us about your availability

Please provide details of someone we can ask for a reference.

Name: _____

Contact Details: _____

Please advise us of any medical information (e.g. allergic to penicillin/diabetic) and that may be needed in the event of an emergency. Please be assured that such information will be kept strictly confidential. We are registered with the information Commissioners Officer and fully comply with the requirements of the Data Protection Act.

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Please also advise us of who to contact in the event of an emergency:

Name: _____

Phone/Mobile Number: _____

Thank you for completing this form. Please return it to us by post, in person or by email to the contact details quoted above.

If your skills and availability match our current requirements we will contact you to arrange an interview to discuss matters further.

The information on this form may be recorded on the Rayleigh Town Museum computer system.