

## **Rayleigh Town Museum Management Group**

### **Agenda**

Meeting to be held via Zoom with Terry hosting

Thursday 27<sup>th</sup> May 2021 - 7.15pm for 7.30pm start

1. In Attendance
2. Apologies for absence
3. Minutes of the last meeting
4. Matters arising
5. Sub Committee updates
6. Events sub Committee – online talks
7. Covid-19 update and Museum reopening
8. GDPR / Museum computer update
9. Website update
10. Museum Diary
11. Volunteer Hours
12. A O B
13. Date of next meeting 24<sup>th</sup> June 2021 - 7.15pm for 7.30pm