**Rayleigh Town Museum Management Group** 

## Agenda

Meeting to be held via Zoom with Karen hosting

Thursday 17<sup>th</sup> December 2020 - 7.15pm for 7.30pm start

- 1. In Attendance
- 2. Apologies for absence
- 3. Minutes of the last meeting
- 4. Matters arising
- 5. Verbal Sub Committee updates
- 6. Covid-19 update
- 7. Museum Diary
- 8. Volunteer Hours
- 9. A O B

10. Date of next meeting Thursday 28<sup>th</sup> January 2021 - 7.15pm for 7.30pm